

085-FF04 – IT HARDWARE

Response to Questions

Question: The first page of the addendum asks that we remember to sign the "Bidder Qualification Form," however there is no form with that name as an attachment. Can you please clarify what form is being referred to?

Response: The Proposal Acknowledgement Form

Question: Can additional provisions be added?

Response: No

Question: In section XVIII. Purchase by Miami-Dade County, it states that "the awarded vendor will need to negotiate and execute a separate Contract with the County which clearly outlines all responsibilities between the vendor and the County." Is this in addition to the district?

Response: Yes

Question: Are vendors able to provide clarification on certain provisions?

Response: Per III. Instructions for Submission of Proposals: Vendors are advised that any changes to the Request for Proposal requirements will render the proposal non-responsive and will result in the proposal not receiving any further consideration.

Question: What are the expected purchase volumes?

Response: See II. BACKGROUND AND CURRENT OPERATING ENVIRONMENT, INTRODUCTION – MIAMI DADE COUNTY PUBLIC SCHOOLS

Question: Can we clarify on Attachment C / product specifications - the Windows 2003 CAL - is this referring to a Device Based CAL?

Response: Yes

Question: Section XXX, Posting Authorized Product and Use of Vendor Web Sites, states that the district plans to have vendors maintain an e-procurement site/service. Can the district provide an estimated time frame for this to be implemented?

Response: District will work with awarded vendors to determine a timetable. It will be based on use of the shopping cart and in the future (long-term) will be interfaced with an ERP system

Question: The Price Proposal sheet calls for specific "Items" that represent each category of system. Can we respond with additional items from our product offerings with the intent to cover a broader spectrum of our products. As an example, Item #3 calls for a "Small Form Factor Includes Monitor" - assuming we would respond with an desktop that features a built in LCD display. The spec calls for a 17" Display. Would we be able to include a model with a 17" Display in addition to a model with a 20" Display? If acceptable, how would we note this additional item in our response?

Response: The District is requesting that submissions be based on the specifications provided. Items submitted must meet or exceed minimum specifications.

Question: On Attachment C Item #5 calls for installation of items #1-3 (and similarly item #16 calls for installation services though it does not reference back to specific items....) Is this installation an optional item?

Response: Installation is an Option that may or may not be used by the school / admin site. It should not be included with the system price.

Question: Are customers able to purchase items that were not included as part of this response such as a custom configured system? What guidelines do mfg's and / or the customers need to meet for these purchases?

Response: The District has a set of standardized systems available for schools / admin sites to purchase on our shopping cart. It is the intent that all purchases will be based on this set of standardized specifications. Purchases that deviate from approved specifications require approval for the Technology Committee.

Question: Will shopping cart items always be ordered as a single line item on a purchase order?

Response: With current system yes. It will be re-evaluated after ERP implementation.

Question: Could you please describe the district's process for changing purchase orders?

Response: The District uses a shopping cart for purchases. Purchases through this system cannot be changed therefore the district strives to work with manufacturers' to maintain specifications for a minimum of 90 days.

Question: Page 17 of the RFP under Installation states "Describe how you would work with the District's lockdown device vendor when installed..." What is this lockdown device? Is it hardware / software? How is it used? Is it used on all units, or just those that could easily "walk away"?,

Response: The district generally uses a "hardware" lockdown. Should you have other alternatives or suggestions for securing equipment, please submit with your proposal.

Question: If repairs cannot be made within 3 days and the vendor has provided a loaner unit will the vendor be in default of the contract? (in reference to page 15, XXXI. Warranty)

Response: As per the last sentence in that paragraph *If repairs cannot be made within three days, the vendor may be considered in default of the contract.*

Question: Level II reporting provides the following information: Supplier Name, Total Purchase Amount, Date, Merchant Category Code, Customer PO#, Order Date, Total Discount/Coupon Amounts, Destination Zip, Merchant Tax ID#, Total Tax Amount, GST (national tax in Canada), eWaste Fee (for California), Impost Fee (for Hawaii), Freight/Shipping Costs. Would this fulfill the district's requirement in reference to page 13, XX. Credit Cards?

Response: The District is seeking the ability to track expenditures to the item level. A monthly file of expenditures may also be provided as stated in XX.

Question: I am working on the school board IT contract, Could you tell me if the UAP program (fee) applies to purchases made by the School board. Verbiage below.

XVI. PURCHASES BY MIAMI-DADE COUNTY

Miami-Dade County is a joint partner in this Request for Proposal. It should be clearly understood that the awarded vendor will need to negotiate and execute a separate Contract with the County which clearly outlines all responsibilities between the Vendor and the County. Proposers should also understand that the County is not directly obligated to utilize the results of this RFP to negotiate an agreement with the provider being recommended for award. That decision will be made specifically by the County as deemed to be in their best interest.

Purchases by Miami-Dade County are subject to the entities User Access Program (UAP) pursuant to Budget Ordinance Number 03-192. Additional information is available at the following link: <http://www.miamidade.gov/dpm/uap.asp>

Response: The UAP fee does not apply to Miami-Dade County Public Schools purchases.

Question: In reviewing the specifications for Item 32, I noticed the monthly duty cycle has been changed from the previous bid from **35,000** to 55,000. Can you confirm this duty cycle. It is very high for a product in this category.

Response: Cycle is 55,000